

**KINGSVILLE TOWNSHIP TRUSTEES REGULAR  
September 25, 2019**

The September 25, 2019 regular meeting of the Kingsville Township Trustees was called to order by Mike Cliff, Chairman, followed by the Pledge of Allegiance. Mike Cliff made a motion to waive the reading of the September 11, 2019 regular meeting minutes and approve them as presented. Copies of the minutes were available.

<b>FINANCIAL REPORT:</b>	Receipts	\$	65,919.23
	August ACH		45,902.67
	Expenses		<u>19,604.95</u>
	Balance	\$	1,011,030.55

Jim Branch made a motion to pay the bills. Karl Brunell seconded the motion; all yes.

**CORRESPONDENCE:** 1) OTARMA bonds form for next year are here. 2) Jim Branch asked the fiscal officer about a deed for Jeff Hochschild. Fiscal Officer had it there to sign and mail to him. 3) Received a flyer for Household Hazardous Waste drop being held at A tech on September 28, 2019 from 9:00 am to 1:00 pm.

**PUBLIC COMMENTS/CONCERNS:** 1) Ladimir Kubicheck, 6057 North Wright Street, asked Karl Brunell about his flyer for re-election that was mailed and the purchase of the fire truck. He said that Darrell Ensmen was the one on the board that went with Neal Stewart to look at it. Karl explained that he was not the one that went to look at the fire truck but he was on the board at the time of the purchase. Ladimir also wanted to know if Neal was going to be paid for all the meetings that he attended over the years of his service. The trustees said that during his years with the township Neal had not asked to be paid for meetings. Ladimir also wanted to know where the extra money for gas taxes was going. The fiscal officer explained that it could only go into the gas tax fund which paid for things for the road department. The last question that Ladimir asked was how much the township would be paying for health care per year. Mike Cliff said that the cost would be under \$20,000.00 per year for 4 people. 2) Jeff Drake, 5368 Arbor Drive, asked if there was going to be anymore roadside mowing done this year. Mike said that he would check with the road department and someone would let him know. 3) Neal Stewart, Sheldon Road, commented that the brush on the corner of Route 84 and Wright Street was still there and should be cleared before winter.

**DEPARTMENT REPORTS:**

Road/Service: Scott Burdine reported 8 hours' holiday, 15 hours Cemetery, 3 hours' funeral, 50 hours' road and 3 hours helping Monroe. Jim Evans had 62 hours in cemetery and 10 hours in park. Brydle Road is ready for dust control and the drains have been capped. They have been berming on Kingsbury getting ready for dust control. Martuccio's will be coming in a couple of weeks. The pad was poured in front of the garage.

Cemetery: 6 grave were sold.

Fire/EMS: There has been 582 runs to date. Chief Sopko and Lt. West will be doing a factory tour on October 10, 2019. A return fire inspection was done on September 16, 2019 at the Elementary School. There are still some violations and a re-inspection is scheduled for October 16, 2019. Payroll is at 69.5 % as of 9/11/19 YTD. Jesse accumulated 12 hours of comp time and used 9 for the 9/1 to 9/15/19 pay period. The EMS/FF schedule was 86% full shifts and 62% with 1 paramedic. EMS revenue is \$127,537.92 which is 86% of the projected this year. The township would have lost about \$40,000.00 if the township had not increased the billing rate. The fire/ems has used 70% of the annual budget YTD. Chief Sopko will have his 2020 recommended budget to the trustees soon. The upgrades to the main/entryway are still in progress. Should be receiving the second round of money from Gov Deals and it is just under \$1000.00. Bay door parts have been ordered. Engine #621 will go to Countryside for preventative maintenance in October. Need to schedule annual pump test. Would like to

have LED headlights conversion done due to subpar lighting and air ride system in front seats repaired. FEMA –Firefighter Grant-available for SCBA, Apparatus and SAFER grants through AFG. Chief Sopko had a meeting with Will Anderson, In Command Coaching/Consulting, on September 25, 2019 regarding possible grant writing for the township. Monroe has asked Kingsville for 24/7 help with EMS at this time due to their unit being down.

Zoning: Mike DeFazio, Zoning Inspector, permit issued to 6002 Academy Street for a front porch. He is also working on a couple of complaints but nothing else to report at this time.

**OLD BUSINESS:** 1) The building department is still waiting on the engineers plans for the updated electrical and mechanical plans. Checks need to be done for Randy Fobell for \$1288.00 electrical and John Milenius for \$1000.00 mechanical. The township is looking in to keyless locks for the new garage at \$592.00 each. 2) The dump truck loan has been approved through Northwest Bank. They will need signed minutes and signed purchase agreement along with a check for \$162.00 for filing fee and notary. OTARMA has been notified. Will need to get plates for it. 3) Craig Stewart asked if in the future the township will be looking into getting a Tandem dump truck as well. The trustees told him that they were not at this time but if they came across a good deal they would consider it. 4) Jim Branch received notice that the township's second proof of loss check in the amount of \$15,575.81 for personal property/content will be here soon. He is also trying to get reimbursed for mandated inspections for approximately \$9000.00. 5) The NOPEC grant in the amount of \$5418.00 for the boiler and radiant heat will be direct ACH into checking.

**NEW BUSINESS:** 1) Mike Cliff made a motion to approve the purchase of 2 door pads at a cost of \$592.00 each for the township garage. Karl Brunell seconded the motion; all yes. 2) Karl Brunell made a motion to approve the purchase of 2 repeaters for the fire department at a cost of \$750.00. Jim Branch seconded the motion; all yes. 3) Jim Branch made a motion to purchase new fire boots from Kevin Emery at a cost of \$275.00. Mike Cliff seconded the motion; all yes. 4) Jim Branch reported that the Boosters were very happy with the dinner. The next dinner is scheduled for October 19, 2019 from 4:00 pm to 6:30 pm. The boosters are now at 21 members and everyone is welcome to join. 5) Trick or treat will be from 6:00 pm to 8:00 pm on October 31, 2019. Kingsville Public Library is having a Ghost race and boosters will have popcorn at the fire hall. 6) Mike Cliff made a motion to have Kingsville Township Co-sponsor him for Ashtabula Leadership which are classes once a month for one year at a cost of \$1000.00. Jim Branch seconded the motion; all yes. 7) Jim Branch made a motion to have a lock box reimbursement grant with the Boosters which are becoming a 501(c)(3) corporation. Mike Cliff seconded the motion; all yes.

Mike Cliff made a motion to go into Executive Session for Legal Matters with Trustees only first and then invite Chief Sopko. Karl Brunell seconded the motion. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – Yes.

After a short Executive Session Karl Brunell made a motion to return to regular session. Mike Cliff seconded the motion. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – Yes.

Karl Brunell made a motion to allow the fire department to have Will Anderson do some grant writing for them for FY 2019 for AFG grants at cost not to exceed \$2300.00. Mike Cliff seconded the motion; all yes.

With nothing else to discuss or decide Karl Brunell made a motion to adjourn the regular meeting. Mike Cliff seconded the motion; all yes.

Mike Cliff, Chairman

Sarah Patterson, Fiscal Officer